



### **Application Note: Using The Data Card**

#### **Before We Begin**

A Data Card is required. The Data Card is not a regular card. Its memory size is bigger compared to that of a regular card. The gold chip on the card is also noticeably larger.

IC cards are always inserted into the lock with the chip side up and the chip towards the front of the card

Perform the following steps to write Door Entry Logs from the lock to the Data Card:

1. Start the Smartcard Lock System software.
2. Go to **Card Operation**.
3. Select **Issue Card**.
4. Create a Data Start Card using a regular card.
5. Go to the lock and insert the Data Start Card.
6. When the lock LED starts blinking insert the Data Card.
7. When the lock is done writing data to the Data Card a beep will sound.
8. The Data Card can now be removed.

Perform the following steps to read the data from the card when using the Smartcard Lock System software:

1. Start the Smartcard Lock System software.
2. Go to **Card Operation**.
3. Select **Read Data Card**. The System will now download all the log records from the card to the computer system.
4. Next, go to **Log Checking**.
5. Select **Opening Records**.

Known Issue:

1. If you are getting wrong dates and/or times listed on your report then the lock needs to have its time and date updated. Use a Time Card to correct the time and date stored in the lock.

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